



# Rhodes School

for the Performing Arts

## RSPA Northshore Campus' Policy and Procedures for Translation Services 2021-2022

### ESSA Requirement

The Every Student Succeeds Act (ESSA) Section 1114(b) requires that an eligible school operating a schoolwide program shall develop a campus improvement plan. Section 1114(b)(4) states that the information contained in such plan shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand. Sections 1112(e)(4); 1114(b)(4); 1116(e)(5); and 1116(f) state that information regarding student interpretive, descriptive, and diagnostic reports, plans, policy, compact, parent meetings, and other required correspondence must be given in an understandable and uniform format, and to the extent practicable, in a language that parents can understand. USDE has not provided guidance or defined the term to the extent practicable.

### Translation Procedure

The Rhodes School for the Performing Arts (RSPA) will conduct an annual review of the language access needs of our parents, guardians, and others through review of the Home Language Survey forms, district/campus ethnicity data, and educator/parent/student feedback and requests.

Based on this analysis, the district has determined that they will provide information in the following languages: English and Spanish.

RSPA will provide written Spanish translations for the following documents:

- Title I, Part A Campus Improvement Plans
- Title I, Part A Parent and Family Engagement Plans (Campus & District)
- Title I, Part A School-Parent Compacts
- RSPA Student Code of Conduct; Student Handbook; and Student Dress Code
- STAAR Assessment Results and Student Success Initiative Information

The RSPA district and campus webpages are available to be translated by end users at any time from English into the following languages: Spanish, Cantonese, French, German, Italian, Tagalog, Vietnamese, Korean, Russian, and Hindi.

### Monitoring

On an ongoing basis, RSPA will assess changes in demographics, types of services or other needs that may require reevaluation of this procedure. If 10% of a language is the "Home Language" for the district or a campus, RSPA will provide the translated documents listed above in that language upon request.

For more information about this translation procedure:

Please send an email to [information@rhodesschool.org](mailto:information@rhodesschool.org) or call (281) 458-4334.